

Budget Planning Worksheet

Annual Quilt Retreat: _____

Retreat Date: _____

Wed – Sun Cost: Member: _____ Non- Member: _____

Thurs – Sun Cost: Member: _____ Non- Member: _____

Fri – Sun Cost: Member: _____ Non- Member: _____

Participants: Minimum - _____ Maximum - _____

Annual Quilt Retreat Coordinator: _____

Anticipated Expenses		Anticipated Income	
Retreat Deposit	\$	Fee (member): Wed-Sun # _____ x \$ _____	\$
Retreat Payment	\$	Fee (member): Thurs-Sun # _____ x \$ _____	\$
	\$	Fee (member): Fri-Sun # _____ x \$ _____	\$
	\$	Fee (non-member): W-Su # _____ x \$ _____	\$
	\$	Fee (non-member): R-Su # _____ x \$ _____	\$
	\$	Fee (non-member): F-Su # _____ x \$ _____	\$
Total Expenses	\$	Total Income	\$

Anticipated Income less Anticipated Expenses = \$ _____

Budget Approval

Guild President

Date

Notes: